COLCHESTER BOARD OF EDUCATION
Policy Committee Meeting

Wednesday, April 2, 2025
2:45 PM
Board of Education Central Office

MINUTES

BOARD MEMBERS PRESENT : Donna Antonacci, Margo Gignac and Stefanie Tracey-Calash

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III

OTHERS PRESENT : Executive Assistant to the Superintendent Alyssa Fratoni and Human Resources Coordinator Pauline Goetz

1. **MEETING OPENING**
   1.1. Call to Order
   D.Antonacci called the meeting to order at 2:55 PM

   1.2 Roll Call
   D.Antonacci and M.Gignac present for Roll Call.

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct
   None

3. ***CONSENT AGENDA**
   3.1. *Approval of Policy Committee Meeting Minutes of March 25, 2025
   Motion by: M.Gignac
   Motion to approve.
   Second: D.Antonacci
   Roll Call: All present in favor
   Vote: Motion carried

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S.Tracey-Calash arrived at 3:04 PM

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. *Discussion and Possible Action on Series 4000 Policies
   Motion by: M.Gignac
   Motion to strike Policy 4117.1 *Retirement* and move to the full board for first read at the next regular meeting.
   Second: S.Tracey-Calash
   Roll Call: All in favor
   Vote: Motion carried

Motion by: M.Gignac
Motion to strike Policy 4117.31 *Return to Work Program* and move to the full board for first read at the next regular meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to strike Policy 4212.42 *Non-Certified Drug and Alcohol Testing for School Bus Drivers* and move to the full board for first read at the next regular meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to strike Policy 4218.3 *Duties* and move to the full board for first read at the next regular meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to strike Policy 4131 Appendix *Professional Growth and Development: Appendix* and move to the full board for first read at the next regular meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

The Committee discussed Policies 4214 *Transfer/Reassignment*, 4131 *Professional Growth and Development* and 4112.8 *Nepotism*, but no action was taken at this time.

4.2. *Discussion and Possible Action on Other Meeting-Related and Correspondence Policies
Motion by: M.Gignac
Motion to table.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

The Committee set the next meeting for Wednesday, April 23, 2025 at 2:45 PM.

5. ADJOURNMENT
Motion by: S.Tracey-Calash
Motion to adjourn.
Second: M.Gignac
Roll Call: All in favor
Vote: Motion carried

D.Antonacci adjourned the meeting at 4:05 PM

Respectfully submitted,

Alyssa Fratoni, Executive Assistant to the Superintendent